



Girl Scouts

Girl Scout Council of the Nation's Capital
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A110

SITE SAFETY CHECKLIST

This form is required for meetings and recommended as a planning tool for choosing event locations.

Troop Leader's/Event Organizer's First Name Last Name

Assoc. # SU # Troop # Level

Street Address City State Zip

Site Location Date of Site Inspection

Street Address City State Zip

Is the meeting site in a public building such as:

public/private school church/synagogue Other

Is the meeting site in a non-public building such as:

private home private business building Other

Is the site:

Yes No

Accessible (for girls with disabilities)

For the site to be fully accessible for girls with disabilities ALL of the questions in this section need to be answered yes.

Is there a route of travel that does not require stairs?

Is the route at least 3 feet wide?

Do doors have at least a 32" clear opening?

Is at least one bathroom fully accessible from the meeting space?

Do curbs on the route have curb cuts at drives, parking and drop-offs?

Are there accessible parking spaces available?

Does the firm alarm system has audible signals and flashing lights?

Is there access to:

Yes No

First Aid equipment or emergency facilities

Toilets and sanitary facilities

Telephone or other communication

Adequate lighting for your troop needs

One emergency exit in addition to the main entrance

Are the exits:

Functioning

Easily accessible

Well marked

Adequately lighted for your troop's needs

Is the site:

Yes No

Safe

Secure (example: control of unwanted visitors)

Well ventilated

Well heated

Free from hazards (example no broken windows)

Clean (example: free from debris)

Large enough for program

Fire alarm/smoke detector

Troop Leader's Signature

Phone (Day) (Evening)

Approval for a troop meeting site in a private home or non-public building requires approval by Service Unit Manager (or her designee):

Service Unit Manager's Signature Date